



Covid-19 Code of Conduct

1. General

- **If you have flu like symptoms please stay home.**
- Every person entering the school premises will be screened for Covid 19. If a learners temperature is above 37.9°C they will be asked to wait for 5 minutes then we will take their temperature again, if again it's above 37.9°C they will be taken to the isolation room. We will call their parents to come and fetch them.
- Visitors to the school will only be allowed if they need to attend to very urgent matters. Please call the school first to make an appointment and see if the matter can't be resolved over the phone. A visitor whose temperature is above 37.9°C will not be allowed to enter the school.
- Every person entering the school premises must wear a mask at all times. You will not be able to enter the gate without a mask already in place.
- Every learner must be in possession of at least 2 masks. The mask that was worn during the day should be washed in the evening and left to dry in the sun. The second mask can be worn the following day. **Learners will not be allowed to wear surgical or "single use" masks or buffs.**
- Cover your cough or sneeze with a flexed elbow or a tissue, then throw the tissue in the bin.
- Hands must be washed on a regular basis (20 seconds with soap) or using a hand sanitizer (60% alcohol).
- Staff, learners & visitors must maintain a distance of at least 1.5 metres between one another at all times. **No physical contact is allowed; no handshakes, no hugging, no kissing, etc. You are not allowed to touch another person!**
- There will be no gatherings at school - no assembly, sport or cultural activities.
- Gates to be used:
 - ~ Teachers, grade 12's and visitors – main school gate



2. Classrooms

- Every person entering a classroom must wear a mask at all times.
- Hands must be sanitized every time a classroom is entered.
- Learners must maintain a distance of at least 1.5 metres between one another at all times.
- Classroom windows must be open for good ventilation.
- Desks & computers must be disinfected regularly.
- Learners are not allowed to borrow anything from another learner.
- Classes will be cleaned every afternoon.
- We strongly advice that all CAT learners bring surgical gloves to school for their CAT periods, just another layer of protection.

3. Corridors

- Single row movement on corridors in opposite directions, keeping a distance of 1.5m between learners, still wearing a mask.
- Do not touch railings or wall if not necessary.
- Corridors and railings will be sanitized every afternoon.

4. Tuckshop

- Will be closed until further notice.

5. Breaks

- **No physical contact is allowed; no handshakes, no hugging, no kissing, etc. You are not allowed to touch another person!**
- No sharing of food.
- No games (soccer, touch rugby, etc.) will be allowed, as it will render the safe physical distance useless.
- Each learner must wear a mask during break too.
- Gr 12 & 11's – A pavilion & A rugby field.
- Gr 10's – B pavilion & A rugby field.
- Gr 9's – B rugby field & pavilion.
- Gr 8's – A & B hockey fields.

6. Bathrooms

- Soap will be placed at every wash basin. Learners must wash their hands when they enter and before they leave the bathroom.
- Only 3 learners may be in the bathroom at one time.
- No learner may drink water directly from a tap. Learners must use their own bottles for this purpose.
- Bathrooms will be cleaned every two hours.

7. Motor vehicles and scooters

- Only vehicles with a valid school permit will be allowed to park inside the school premises. All learners and visitors will be expected to park outside the main gate, the guard on duty will assist in assigning parking.

8. Protocol followed when a learner presents with symptoms at school:

- When a learner presents with any of the following symptoms, their parents/guardians will be contacted immediately in order for the learner to undergo the necessary tests.
- A learner with symptoms **MUST** remain isolated (LOOP office) until his/her parents/guardians are able to collect him/her.
- Learners will only be allowed back into the school if a negative Covid-19 test can be produced, or after an isolation period away from the school of at least 14 days.
- Should the Covid-19 test be positive, the Department of Health will advise on further steps.

Symptoms:

1. Dry cough
2. Fever above 37.9°C
3. Sore throat
4. Body aches
5. Affected sense of taste or smell

NB: Any person that does not comply with any of the Covid-19 safety measures, will be given **one** warning and in the case of a learner the parents/guardians will also be informed immediately.

Should a person (teacher, worker, learner, visitor etc.) disregard a Covid-19 safety regulation for a **second** time they will be summonsed to appear in front of the school disciplinary committee. A learner will be sent home immediately until they appear in front of the disciplinary committee.

The school management takes this Covid-19 Code of Conduct very seriously and we will act without hesitation in order to keep the school as safe as possible for every learner.

This document can be updated or amended at any time, where after it will be posted on all social media platforms, please make sure you always have the correct document.



Chairperson
Covid-19 Committee

25/5/20
Date